



Medi-Cal Rx Training Information

April 1, 2021

The transition of all administrative services related to Medi-Cal pharmacy benefits billed on pharmacy claims from the existing intermediaries, Medi-Cal Fee-for-Service (FFS) or Managed Care Plan (MCP) providers, will transition to the new Medi-Cal Rx vendor, Magellan Medicaid Administration, Inc. (MMA).

This article serves as a guide to outline the trainings planned for April 2021 until the Medi-Cal Rx implementation that will assist pharmacy providers, prescribers, and their staff as they transition to Medi-Cal Rx.

User Administration Console Training

All Medi-Cal Rx pharmacy providers, prescribers, and their staff will need to complete secure Web Portal registration in order to access the secure areas of the Medi-Cal Rx Web Portal. Access to the secured Medi-Cal Rx Provider Portal starts with registration via the User Administration Console (UAC) application.

Training Information:

To assist pharmacy providers, prescribers, and their staff with UAC registration, there are job aids and computer-based tutorials (CBTs) available to walk users through the registration process. Those materials are as follows:

- [UAC Quick Start Guide](#)
- [UAC Tutorial #1: Start Registration Process](#)
- [UAC Tutorial #1a: Alternate Address Instructions](#)
- [UAC Tutorial #2: Complete Registration](#)
- [UAC Tutorial #3: Granting Access for Yourself and Staff](#)

If you run into any issues or have any questions about the UAC registration process, feel free to attend an Office Hours session with one of our Pharmacy Services Representatives (PSRs) who can assist with the process.

To register for a UAC Office Hours session, please email the Medi-Cal Rx Education and Outreach Team at MediCalRxEducationOutreach@magellanhealth.com and provide the following information in your email:

- Name of individual
- Provider name
- National Provider Identifier (NPI)
- Phone #
- Email address
- Preferred date and time of Office Hours session

UAC Office Hours Sessions (April 2021 – August 2021)	
Dates	Times
April 2021 – August 2021	UAC Office Hours sessions will be offered on an as-needed basis. Please contact the Medi-Cal Rx Education and Outreach Team at MediCalRxEducationOutreach@MagellanHealth.com to schedule a session.

Saba Learning Management System (LMS) Training

Saba LMS is the one-stop shop for Education and Outreach information for Medi-Cal Rx pharmacy providers and prescribers. Topics to be covered during the Saba training sessions include how to view the Education and Outreach events calendar, how to register to attend an event or take an online course, and how to complete evaluations of training effectiveness.

Training Information:

Training for Saba includes a job aid with step-by-step instructions:

[Medi-Cal Rx SabaSM Provider Job Aid](#)

In addition, the Medi-Cal Rx Education and Outreach Team will offer live webinar sessions via Hewlett Packard Enterprise (HPE) MyRoom™. To register to attend a live webinar, please email Medi-Cal Rx Education and Outreach at MediCalRxEducationOutreach@magellanhealth.com and provide the following information in your email:

- Name of individual
- Provider name
- National Provider Identifier (NPI)

- Phone #
- Email address
- Preferred date and time of training session

Before enrolling in a Saba training session, providers will need to confirm in their email if they have completed the following tasks:

- Registered successfully for UAC
- Received a PIN letter and completed UAC registration
- Registered as the Delegated Administrator or have been created as a user by the Delegated Administrator
- Have added or been granted access to the Saba application

Saba Training Sessions (April 2021 – August 2021)	
Dates	Times
April 2021 – August 2021	Saba Training Sessions will be offered on an as-needed basis. Please contact the Medi-Cal Rx Education and Outreach Team at MediCalRxEducationOutreach@magellanhealth.com to schedule a session.

Medi-Cal Rx Transition and Resources and Web Portal Training

This training is intended to give pharmacy providers and prescribers an overview of the Medi-Cal Rx Transition and the resources that are available on the Medi-Cal Rx Web Portal. Topics that will be covered in this training include the following:

- Medi-Cal Rx background and high-level changes affecting pharmacy providers and prescribers
- Point-of-Sale (POS) Technical and Operational Readiness
- Web Claims Submission and overview of the Finance Portal

Training Information:

Training will be available via job aids and live webinars starting in April 2021.

Training sessions for Medi-Cal Rx Transition and Resources and Web Portal will be offered via a series of videos and job aids with step-by-step instructions. In addition, the Medi-Cal Rx Education and Outreach Team will offer live webinar sessions via HPE MyRoom™. To register to attend a live webinar, please refer to the Saba Training Calendar for specific dates and times.

Pharmacy providers and prescribers that need to take this training will first need to make sure they have successfully registered for UAC and have been granted access to the Saba application.

Medi-Cal Rx Transition and Resources and Web Portal Training Sessions (April 2021 – August 2021)	
Dates	Times
April 2021 – August 2021	Please refer to the Saba Training Calendar starting in April for specific dates and times. You must be logged into the Medi-Cal Rx secured Provider Portal in order to access the link above.

Prior Authorization Training

A prior authorization (PA), previously known as a Treatment Authorization Request (TAR), requires providers to obtain approval before rendering certain services such as prescriptions.

This training will be intended for pharmacy providers and prescribers that plan to use the new Medi-Cal Rx Secured Portal to submit PAs.

Training Information:

Training will be available via job aid and live webinars 30 days prior to Medi-Cal Rx Go Live.

When available, live webinar training will be available via Saba. Providers and prescribers that need to take this training will first need to make sure they have successfully registered for UAC and have been granted access to both the Saba and PA applications.

Web Claims Submission Training

This training will give providers an overview of the new Medi-Cal Rx Web Claims Submission system. Providers currently using a POS system to process prescription claims can still continue to submit web claims via this channel.

Training Information:

Training will be available via job aid and live webinars 30 days prior to Medi-Cal Rx Go Live.

When available, live webinar trainings will be available via Saba. Pharmacy providers and prescribers and their staff that need to take this training will first need to make sure they have successfully registered for UAC and have been granted access to both the Saba and Medi-Cal Rx Web Claims Submission applications.