



# Reminder: Prior Authorization Signature Requirements

---

May 4, 2023

## What Pharmacy Providers and Prescribers Need to Know

The purpose of this alert is to remind pharmacy providers and prescribers about signature requirements when submitting prior authorizations (PAs) to Medi-Cal Rx. Providers may submit PAs to Medi-Cal Rx via fax or mail using the following forms:

- [Medi-Cal Rx PA Request Form](#) (preferred)
- Medi-Cal Form 50-1
- Medi-Cal Form 50-2
- California Form 61-211

Medi-Cal Rx requires providers or their designees to sign and date all PA requests. An original signature is required on all forms. The signature must be written, not printed. Stamps, initials, or facsimile signatures are not acceptable. When signing, use a ballpoint pen.

## What Pharmacy Providers and Prescribers Need to Do

All written signatures for PAs must meet the following criteria:

- Original written signature by the provider (or their authorized representative) using a ballpoint pen.
- Date signed.

## Common Mistakes

All signatures must be original, and forms cannot be signed using the following methods:

- Stamps
- Typed (for example, John Doe, *John Doe*)
- Initials (for example, JD, *JD*)
- Facsimiles

## Contact Information

You can call the Medi-Cal Rx Customer Service Center (CSC) at 1-800-977-2273, which is available 24 hours a day, 7 days a week, 365 days per year.

For other questions, email Medi-Cal Rx Education & Outreach at [MediCalRxEducationOutreach@magellanhealth.com](mailto:MediCalRxEducationOutreach@magellanhealth.com).