



## Five Ways to Submit a Prior Authorization (PA)

### 1. CoverMyMeds® (CMM) PA

The CMM PA submission channel allows pharmacies to initiate PAs, and prescribers to initiate and submit PAs, with covered alternatives and approvals given in real time. More information can be found in Reference Materials at [www.medi-calrx.dhcs.ca.gov/provider/forms/](http://www.medi-calrx.dhcs.ca.gov/provider/forms/) in the [Medi-Cal Rx: CoverMyMeds How-To Guide](#) or on the CMM website: [www.covermymeds.com](http://www.covermymeds.com).

### 2. Medi-Cal Rx Secured Provider Portal

Registered pharmacy providers and prescribers will be able to log in to the Secured Provider Portal at [www.medi-calrx.dhcs.ca.gov/provider/login](http://www.medi-calrx.dhcs.ca.gov/provider/login) to submit, inquire about, cancel, or add additional information to existing PAs as well as attach documents to any PAs in progress.

### 3. Fax Submission

Fax # 1-800-869-4325 will be effective January 1, 2022. Pharmacy providers and prescribers can submit a PA request via fax by utilizing the following approved forms: 50-1, 50-2, 61-211, or the *Medi-Cal Rx PA Request Form*, available January 1, 2022, in Reference Materials at [www.medi-calrx.dhcs.ca.gov/provider/forms/](http://www.medi-calrx.dhcs.ca.gov/provider/forms/).

### 4. NCPDP Transaction using Pharmacy POS System

A National Council for Prescription Drug Programs (NCPDP) transaction will use the pharmacy Point of Sale (POS) system to submit a PA request.

Pharmacies must go to the Secured Provider Portal at [www.medi-calrx.dhcs.ca.gov/provider/](http://www.medi-calrx.dhcs.ca.gov/provider/) to upload attachments or fax additional information into the Medi-Cal Rx Customer Service Center (CSC) when needed if submitting via a pharmacy POS system.

#### P Transactions

- P4 – Pharmacy is able to request a PA by submitting the basic claim information (beneficiary, drug, prescriber, etc.) along with clinical information (diagnosis, dosing, justification, etc.).
- P3 – Inquire about status of PA request submitted via P4 transaction.
- P2 – Cancel “In Progress” PA request submitted via P4 transaction.

### 5. Mail

Pharmacy providers and prescribers may also submit a PA via mail to the following address:

Medi-Cal Rx Customer Service Center  
Attn: PA Request  
P.O. Box #730  
Rancho Cordova, CA 95741-0730