

## Medi-Cal Rx Provider Portal Troubleshooting and Support

May 15, 2024; Updated May 20, 2024

## **Background**

The purpose of this alert is to provide pharmacy providers and prescribers with guidance to troubleshoot technical issues when accessing the Medi-Cal Rx Provider Portal, as well as contact information to seek assistance.

## What Pharmacy Providers and Prescribers Need to Do

Pharmacy providers and prescribers should utilize the following troubleshooting tips to address Medi-Cal Rx Provider Portal technical issues:

- Double-check that entries are correct (for example, spelling of names, correct dates, etc.).
- Remove any pop-up blockers.
- Check your organization's security settings or other restrictions.
- Clear the cache and cookies.

For password reset requests or questions regarding multifactor authentication (MFA), providers may contact the Medi-Cal Rx Customer Service Center (CSC) at 1-800-977-2273.

For other concerns, providers may contact Medi-Cal Rx Education & Outreach (E&O) at <a href="MediCalRxEducationOutreach@primetherapeutics.com">MediCalRxEducationOutreach@primetherapeutics.com</a> for assistance. When emailing E&O, include the following information in a secured email:

- Provider's National Provider Identifier (NPI)
- Member's first and last name, date of birth (DOB), and Member ID
- Drug name, strength, formulation, quantity, and days' supply
- Dispense as written (DAW) code (if applicable)
- Screenshot of the error message
- Description of user activity prior to the error notification

## **Contact Information**

You can call the Medi-Cal Rx CSC at 1-800-977-2273, which is available 24 hours a day, 7 days a week, 365 days per year.

For other questions, email Medi-Cal Rx E&O at MediCalRxEducationOutreach@primetherapeutics.com.